

## South Dublin County Partnership Confidential Application Form

Please complete this form in full, give as many details and experience as possible.

Please complete in Microsoft work or use black ink pen.

POSITION DETAILS		
Title of Post		

PERSONAL DETAILS (Use BLOCK LETTERS)		
Title:  (Mr. Ms. Mrs., other)	Surname:	Given Names:
Permanent Address:		
Address for correspondence (if different)		
Contacts	☎ Private  ☎ Mobile	☎ Business  Email:

EDUCATIONAL QUALIFICATIONS			
Qualification	Academic Institution	Dates of study	Final Examination Subjects & Results



**Previous Employment** (please list last **three** positions held, most recent first)

(If no relevant paid employment please detail any voluntary experience)

Employer	Position Held, Main Duties and Responsibilities, and reason for leaving	Date from	Date to



**South Dublin  
County Partnership**  
Páirtíocht Chontae  
Átha Cliath Theas

**Please provide us with specific information to support your application.** Include here any further information that may help in assessing your application. Your experience need not have to be gained in paid employment and may include voluntary work.



**REFEREE INFORMATION** (please list **three** persons, including current/recent employer)

Name	Full Postal Address	Relationship to you	Contact details Landline, e-mail and mobile no.

Do you require notification before your referees are contacted?

#### APPLICANT DECLARATION

All information provided in this application is to the best of my knowledge, true and correct:

Name : \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Block Capitals

Applicants should pay particular attention to the essential and desirable criteria in the job description, your suitability and why you are the best candidate for this post in question. Please send three copies of your up-to-date detailed CV (no more than 2 pages) and cover letter accompanied with completed confidential form marked: **Employment Training and Project Support Officer Ref.: 91/2023** to:

Administration & Operations Department, South Dublin County Partnership, Unit D1, Nangor Road Business Park, Nangor Road, Dublin 12

OR alternatively email your application to [jobs@sdcpartnership.ie](mailto:jobs@sdcpartnership.ie) – subject box to be marked: **Employment Training and Project Support Officer Ref: 91/2023**

Closing date for receipt of applications is **5pm, 9<sup>th</sup> June 2023**.

Note no late applications will be accepted.

***South Dublin County Partnership is an equal opportunities employer and welcomes applicants from a diversity of backgrounds.***